



School & Youth Outreach Position Background & Job Description

About Special Olympics Ontario

Special Olympics Ontario (SOO) provides year-round sports training and athletic competition for individuals with intellectual disabilities. This grassroots organization operates in over 150 communities with 1,700 sports clubs. Weekly sport training takes place throughout the province with 18 sport disciplines for some 26,000 athletes with intellectual disabilities. Our school programs have grown substantially over the years and currently include sport programs and events to over 16,000 athletes in 67 school boards across the province, with over 110 events hosted each school year.

Yet We Have Much More To Do

SOO and our work - Black Youth Outreach

Special Olympics is about creating a new world of inclusion and community, where every single person is accepted and welcomed, regardless of ability or disability. We believe we have a responsibility to make the world a better, healthier and more joyful place—one athlete, one volunteer, one family member at a time.

As we continue our school development work it is our intention that we put greater emphasis and focus towards Black youth with and without intellectual disabilities. The goal of increasing sport opportunities for Black children, youth and family are centred within the communities of Toronto and Brampton.

We plan to create opportunity by leveraging school based sport programs and by offering Unified Sports, these are programs focused on inclusion where individuals with and without intellectual disabilities play and compete on the same team.

We believe that this is a great springboard for new opportunities for extending programming for Black youth and an opportunity for the Black community to experience all that Special Olympics has to offer.

There is opportunity to build on our strong infrastructure with established programs however our approach to building successful programs for Black youth will be adaptive as the program implementation takes shape. Additionally, we plan to develop a strong connection to Black community networks, resources and community partnerships as we work towards a sustainable inclusive model that serves and meets the needs of the Black youth community.

For more information about our school programs please visit <http://.com/schools>.

NB: The definition of Black is being used in its most inclusive sense to reflect the diverse ancestry, origins and ethnic identities of individuals of African and Caribbean descent. The term is based on self-identification, is not mutually exclusive and is used by Statistics Canada



School & Youth Outreach Coordinator

One Year Contract

This one-year contract position at 37.5 hours per week is responsible for the administrative support and execution of our school programs and events. The focus is to develop sport programs for Black youth in the two communities of Toronto and Brampton. The emphasis is through hosting a variety of school based events and activities along with a concentrated partnership development plan that connects Special Olympics to the Black community networks and key stakeholders that provide a supportive and advocacy role for Black youth.

About the Role

As the work over the year is focused on building opportunities for Black youth the strategy is linked through our school program model.

The School & Youth Outreach Coordinator is responsible for administrative, logistical, operational, and hands-on event support for the following School and Youth Events.

- **SOO Sports Festivals (Elementary Schools) – students aged 2-13**
 - These single-day sport and activity fun days are first contact events for students aged 2-13. They aim to introduce students and their educators to the Special Olympics movement in a fun and supportive environment. Students spend the morning engaged in group activities and spend the afternoon rotating through sports, activity, and wellness stations.
- **Intermediate Programs (Intermediate/Middle Schools) – students aged 11-14**
 - These introductions to competition events provide an opportunity for athletes in middle school to prepare for their transition from the Sports Festival to the School Championships program. Athletes will be introduced to the basic concepts of teamwork and competition and given an opportunity to participate in a friendly scrimmage.
- **SOO School Championships Qualifiers – students aged 13-21**
 - This program uniquely promotes sport training and competition opportunities to high school student athletes with intellectual disabilities, providing them with opportunities to compete and advance to the Special Olympics Ontario Provincial School Championships.
- **SOO School Competitions**
 - Additional to our formal events outlined above, we also host and support a number of additional ancillary events and competitions each school year. This includes pilot sports to our program such as badminton and softball. Additionally, we also provide support and guidance to a number of events hosted by various school boards and the municipalities.
- **SOO Partnership Engagement Plan – community, stakeholders, families**
 - Arising from the success of the school based activities, Special Olympics Ontario will focus on strengthening partnerships and organize various meetings and events with program stakeholders such as the Black community networks, local facilities, generic sports clubs, City Municipalities, SEAC and school boards, along with Toronto and Brampton's universities/colleges.



Job Responsibilities

Under the direction of the Program Manager, School and Youth, this position will focus on Black athlete and volunteer recruitment in the schools of Brampton and Toronto. The worker will be responsible for the planning, execution, and post-event wrap up of school events and competitions.

Some responsibilities will include:

- Securing host facilities (local high schools, universities, community facilities)
- Forming and working alongside host committees for events
- Securing volunteers & officials
- Assist with outreach and advertisement of events to local schools
- Monitoring online registration of events and athlete and volunteer registrations
- Creating competition schedules
- Tracking event results (when applicable)
- Organizing, sorting, and tracking equipment
- Executing and coordinating day-of logistics for different types of events
- Involvement in the development, outreach, and piloting of new school programs
- Requires regular travel within Brampton and Toronto and from school to school
- Input on School and Youth program strategic discussions pertaining to target groups
- Active SOO representative at partnership/stakeholder meetings and events
- Other duties as assigned

Skills Required

People focused:

- Excellent outreach skills and ability to work with diverse communities to identify solutions for youth recruitment and engagement in Special Olympics sport programs
- Experience working with youth and populations with a strong understanding of issues faced by marginalized groups
- Experience with school/community-based programming.
- Excellent teamwork, networking, and partnership development skills

Project focused:

- Ability to effectively juggle multiple priorities, including project planning, partnership building, group facilitation and day-to-day oversight and troubleshooting
- Demonstrated experience as an effective team/project leader and ability to implement
- Solid computer skills, specifically with Microsoft Office, cloud applications, and social media

Background:

- Excellent communication skills in English, written and verbal; other languages an asset
- Education background in Kinesiology, Physical Education, Sports Management or Admin, or equivalent
- Personal background and passion for sport



Must Haves:

- Knowledge of issues/barriers faced by newcomers and under-resourced communities
- Ability to work flexible hours including evenings and some weekends
- Driver's license (required) and access to a vehicle (asset)
- Must be able to submit to police records with a clear record and drivers abstract
- Experience working with special needs populations **would be** considered an asset

Our Workplace Culture

We are committed to equity and creating a respectful and inclusive workplace culture that reflects the broad diversity of communities we work with. SOO benefits from diversity of lived experiences in the workplace and encourage applications from qualified candidates who reflect the diversity of the communities we serve. We welcome and encourage applications from people who identify as Black, immigrants, refugees, women, Indigenous, 2SLGBTQ+, people of colour and people with disabilities.

Hiring Policy re Covid-19 and criminal records check

All candidates offered a position with Special Olympics Ontario, onward must be fully vaccinated and provide proof of their vaccination as a condition of employment. Special Olympics Ontario will comply with its Human Rights obligations and accommodate employees who are legally entitled to accommodation.

As part of the final recruitment process, the successful candidates will be required to submit a criminal record check and provide an abstract driving record along with 2 employment references prior to any offer of employment.

Accessibility Accommodation

Accommodations are available on request for candidates taking part in all aspects of the selection process. If you require accommodation, please let us know in advance and we will work with you to meet your needs.

We thank all applicants for their interest but only those selected for further consideration will be contacted.

To apply for this position please link to: [Special Olympics Ontario job in Toronto, ON | Indeed.com](#)

This posting has a two week window.

October 14th – 28th 2022