



**HEALTH PROGRAMS DEVELOPER
SPECIAL OLYMPICS ONTARIO**

JOB SUMMARY

The Developer, Health Programs is responsible for health, wellness and engagement in research programs at Special Olympics Ontario (SOO). These include responsibility for the implementation and coordination of the Healthy Athletes and Healthy Communities program which includes screening events, the collection and management of data and referrals from each Healthy Athletes screening and providing programmatic support for the Health Programs across Ontario as well as engagement with academic and health institutions, practitioners and allied health professionals across the province.

There are three impact pillars that drive the Health Portfolio and the Healthy Athlete Programs that the Developer, Health Programs oversees:

Healthy Athletes

- Event management for both in-person and virtual events
- Work closely with Clinical Directors, constituents from partner organizations, and key volunteers to arrange onsite/virtual activation and event logistics for screenings.
- Complete Healthy Athlete Capacity Grants, budgets and required financial reporting.
- Work closely with Special Olympics Canada and SOI to uphold grant and data reporting requirements.
- Develop and implement a continuous recruitment plan for Clinical Directors across all eight screening disciplines.
- Arrange event logistics such as clinical supplies, volunteer meals, facilities rentals, athlete recruitment, registration, incentives, and lodging for each screening
- Recruit, train, and support Healthy Athletes event volunteers with input from Clinical Directors

Healthy Communities

- Coordinate the Athlete Registration System for digital Healthy Athletes data entry and Follow Up Care tracking
- Develop a Follow-Up Care protocol for athlete referrals
- Leverage technology to manage follow-up care communication with athletes, families, coaches and care providers within a quick turn around time for each screening event
- Recruit and maintain healthcare practitioners for the Partner in Health initiative and recognition program
- Professional health associations

Expanding Access to Care

- Develop partnerships with community stakeholders (e.g. public health, community health groups) to expand access to quality healthcare and preventative services for Special Olympics athletes
- Foster relationships with partner organization (medical schools, healthcare providers) and lead training on inclusive health practices.



The Developer, Health Programs has a supervisory role when working with students, grant project workers and in particular with the Athlete Leadership Coordinator. The Developer, Health Programs will offer strategic oversight providing instruction how to do a particular task, analyse the work performance, and be a mentor and guide from time to time.

Overall Athlete Leadership Stewardship includes but limited to:

Athlete Leadership Programs equip athletes with the tools to undertake positions of leadership within their community and the broader movement. This allows athletes to explore opportunities beyond sports training and competition. These leadership roles can include public speaking, being a member of an Athlete Input Council, being a Peer Mentor and taking on positions as Board and Committee Members.

- Act as direct report for Athlete Leadership staff lead
- Provide strategic oversight for program planning, execution and ensuring programs remain within budget
- Aid in applications for funding and reporting requirements.

Other Key Projects

- Work with co-op students from Ontario Universities and Colleges to execute innovative projects and liaise directly with SOO athletes
- Liaise with volunteer community councils across Ontario to drive local health and wellness programs through volunteer Health, Wellness and Fitness coordinators
- Actively search for, and apply to a variety of granting bodies to secure funding for current and future Health programs
- Assist in developing a Health strategic plan and budget, and ensure programs remain within budget throughout project timelines
- Liaise with SOO staff teams to ensure Health programs are engrained in all SOO programs and projects when applicable

ABOUT SPECIAL OLYMPICS ONTARIO

Special Olympics is a global movement that unleashes the human spirit every day around the world through the transformative power and joy of sport. Through programming in sports, health, education and community building, Special Olympics is tackling the inactivity, stigma, isolation, and injustice that people with intellectual disabilities face. Our work goes far beyond sports events, driving social change that enables full social participation for people with intellectual disabilities. In Ontario our approach is to deliver high-quality training and competition in an inclusive culture through our many sport programs, and with Unified Sports which allows for people with and without intellectual disabilities to play on the same field. We offer 17 plus Olympic-style individual and team sports that provide meaningful training and competition opportunities for athletes ranging in age from 2 to 99! Today we have 26,000 athletes registered and some 12,000 volunteers and yet we have just begun.



FINAL WORD

We optimize our communication, collaboration and generally, the way we work in this new hybrid remote and office in-person standard. We offer flexible working hours, together we'll determine a schedule that fits your style and the requirements of your role.

We provide our employees with competitive compensation, great health benefits, and personal development planning. Our work is rooted in authenticity, courage, empathy, and simplicity. We use these values to create a culture that encourages success for the charity, pride in our outcomes and results, career progression, and impact to our investment – Special Olympics athletes.

Special Olympics Ontario is an equal opportunity employer. In fact, diversity is what drives our success – it's at the core of how we hire, communicate, and work. Like our Mission and Purpose, we are inclusive to all, and combine our diverse backgrounds, skill sets and thinking to build the best experiences for our athletes, families and volunteers. We are committed to build a workforce that reflects the communities we serve and to promote a diverse, antiracist, inclusive, accessible, merit-based, respectful and equitable workplace.

We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations, gender identities and expressions

We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact lindaa@peciaololympicsontario.com with your accommodation needs. Any information received relating to accommodation will be addressed confidentially.

APPLICATION PROCESS:

All job applicants must declare their vaccination status in their job applications—whether they have been fully or partially vaccinated.

All candidates offered a position with Special Olympics Ontario, onward must be fully vaccinated and provide proof of their vaccination as a condition of employment. Special Olympics Ontario will comply with its Human Rights obligations and accommodate employees who are legally entitled to accommodation.

As part of the final recruitment process, the successful candidates will be required to submit a criminal record check and provide an abstract driving record along with 3 employment references prior to any offer of employment.

We thank everyone for their expression of interest. We are truly appreciative of the time individuals put into applying, but only those selected for an interview will be contacted.